



Rankin County Board of Supervisors

211 East Government Street
Brandon, MS 39042
www.rankincounty.org

Regular Board Meeting

~ Minutes ~

Larry Swales
Chancery Clerk

Monday, April, 17, 2017

9:00 AM

Rankin Board Room

I. Call to Order

9:00 AM Meeting called to order on April 17, 2017 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

| Attendee Name | Title | Status | Arrived |
|----------------|-----------------------|---------|---------|
| Daniel Cross | Vice President | Present | |
| Bob Morrow | Supervisor District 3 | Present | |
| Steve Gaines | Supervisor District 4 | Present | |
| Jared Morrison | President | Present | |
| Jay Bishop | Supervisor District 5 | Present | |
| Craig Slay | Board Attorney | Present | |
| Laura Oster | County Administrator | Present | |
| Larry Swales | Chancery Clerk | Present | |

II. INVOCATION

Board Attorney Craig Slay

III. PUBLIC COMMENTS AND RECOGNITION

- A. **Michael Jordan – State Opioid Treatment Authority**
- B. **Mississippi 811, Inc. – Amanda Russell, GIS/IT Manager**
- C. **Michael Jordan - State Opioid Treatment Authority**
- D. **Mississippi 811, Inc. – Amanda Russell, GIS/IT Manager (request for County data)**
- E. **Supervisor Morrison, Gaines & Cross thanked the Rankin County Dispatches, Road Manager and Road crew for their hard work during the flood and the clean up after**
- F. **The following public comments were made regarding the Mill Creek subdivision and the flooding incurred April 2, 2017:**
 - 1. **Jimmy Mike Cobb, resident of 128 West Lake Dr**
 - 2. **Vicki Freeze, resident of 125 West Lake Dr, also realtor with properties in the affected area**
 - 3. **Dee Moses, resident of 110 West Lake Dr, submitted requests for the Rankin County Board of Supervisors (See attached)**
- G. **Gregg Burkhalter, resident of 140 Porter Lane, addressed the Board regarding nuisance property located at 138 Porter Lane**

IV. OLD BUSINESS

- A. Supervisor Cross left the Board Meeting at 9:30 a.m.
- B. **Minutes Approval**
 - A. **April 3, 2017**
 - B. **April 7, 2017**

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Bob Morrow, Supervisor District 3 |
| SECONDER: | Jay Bishop, Supervisor District 5 |
| AYES: | Bob Morrow, Steve Gaines, Jared Morrison, Jay Bishop |
| ABSENT: | Daniel Cross |

V. CONSENT AGENDA

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|------------------|--|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Bob Morrow, Supervisor District 3 |
| SECONDER: | Jay Bishop, Supervisor District 5 |
| AYES: | Bob Morrow, Steve Gaines, Jared Morrison, Jay Bishop |
| ABSENT: | Daniel Cross |

1. APPROVAL OF THE FOLLOWING:

Financial Reports

A. Approval of claims docket in the amount of \$6,852,292.38

Those items found in the claims docket, to include but not limited to, contractual services, regular and recurring operating expenses, engineering services, additional legal services, etc., are found to be reasonable and necessary for conducting the county's business.

B. Acknowledge receipt of Budget and Financial Reports for the month of March, 2017

C. Approval of Budget Amendment for Livestock Facility to transfer funds between line items (No Increase)

D. Approval of Budget Amendment for County Road Maintenance Fund to transfer funds between line items (No Increase)

E. Approval of Budget Amendment for Game Warden Department to transfer funds between line items (No Increase)

F. Approval of Budget Amendment for the Tax Assessor's Office to transfer funds between line items (No Increase)

G. Authority to transfer \$1,280,977.95 from the Rankin County Courthouse Facility 2017 Bond Fund to the General County Fund for reimbursement of qualified architectural expenses incurred for basic services through design and for engineering expenses for work associated with the site from October 7, 2015 through December 15, 2016

GRANTS

H. Approval of request from The Foundation for the Rankin County Public Schools for FY 2017 Recreational Funds in the amount of \$2,500.00, funds will be used for scoreboard upgrades and gym enhancements at the Pisgah High School and authority to issue check

LEASES AND AGREEMENTS

I. Request approval of Assignment of Residential Leasehold Interest Contract of the Sixteenth Section Lands between Rankin County Board of Education and Glenn M. Lewis and Wife (Assignors) does hereby sell, convey and warrant unto Raylene L. Stephens (Assignee)

- J. Request approval of the Residential Lease Contract of Sixteenth Section Trust Lands between Rankin County Board of Education and M. J. Mangum**
- K. Request approval of Assignment of Commercial Leasehold Interest Contract of the Sixteenth Section Lands between Rankin County Board of Education and J. B. Clark, Thelma C. Culliver, Linda C. Hudgens, Delma Lou Haddad, Cindy C. Rooney and Willis Clark (Assignors) does hereby sell, convey and warrant unto The Lamar Companies (Assignee)**
- L. Request approval of Assignment of Commercial Leasehold Interest Contract of the Sixteenth Section Lands between Rankin County Board of Education and Kassim, Inc. (Assignor) does hereby sell, convey and warrant unto I-55 Development, LLC, Sukhdev S. Thind, and Parminder K. Thind (Assignees)**
- M. Request approval of Assignment of Commercial Leasehold Interest Contract of the Sixteenth Section Lands between Rankin County Board of Education and Liles Family Limited Partnership (Assignor) does hereby sell, convey and warrant unto Liberty Bail Bonds & Legal Services, LLC (Assignee)**

Other

- N. Approval to accept or reject the disallowance of certain Homestead Exemptions for 2016 (See Attached List)**
- O. Approval to accept the following disallowance of Homestead Exemption on certain Parcels; no penalty will be incurred by owner (See attached list)**
- P. Authority for Josh Adcox to take a county vehicle home from Building Maintenance Department for call out purposes**
- Q. Approval of Animal Variance for Alexander Nazario at 221 Glen Springs Road, Brandon, MS 39047 (District 4)**

2. AUTHORITY TO ISSUE CHECKS:

Dues and Training Conferences

- A. Authority to pay registration fee in the amount of \$165.00 for Mark Wroten to take a continuing education course on Residential Appraising with ANSI on June 15, 2017, in Ridgeland, MS and pay any travel related expenses**
- B. Approval of travel request for John Sullivan to attend the Mississippi Assessors/Collectors Association Conference on July 16-19, 2017, at the Golden Nugget Hotel & Casino in Biloxi, MS and pay lodging for four nights in the amount of \$432.00 and any travel related expenses**
- C. Approval of travel request for Sherry Flanagan to attend the PERS Employer Training on May 11, 2017 in Jackson, MS and pay reimbursement for mileage**
- D. Authority to pay 2017 membership dues in the amount of \$25.00 and pay the registration fee in the amount of \$125.00 for Beth Miller to attend the Annual Emergency Services Administrative Professionals Conference on May 3-5, 2017, at the Courtyard by Marriott in Gulfport, MS and pay lodging in the amount of \$218.00 and pay any travel related expenses**

- E. **Authority to pay registration fees in the amount of \$1,250.00 for Hope Wallace and Gwen Harvey to attend the Instructor and Re-Certification Program for Handle with Care on May 7-10, 2017, at the Forrest General Hospital in Hattiesburg, MS and pay any travel related expenses**
- F. **Authority to pay the registration fee in the amount of \$750.00 for Wayne Carter to attend the Triumph Krav Maga Seminar on May 22-26, 2017, in New Orleans, LA and pay any travel related expenses**
- G. **Authority to pay the registration fees in the amount of \$600.00 for a representative from the ADC, JDC, Communications and Investigations/Patrol to attend the 2017 PTS Users Conference on May 2-4, 2017, at the Crowne Plaza Executive Center in Baton Rouge, Louisiana and pay any travel related expenses**

Advertising County Resources

- H. **Authority to advertise county resources in the amount of \$200.00 for a full page ad in the McLaurin High School Athletic Program to be published fall of 2018**
- I. **Authority to advertise county resources in the amount of \$250.00 for a full page ad in the Mississippi Association of Coaches All Star Program Book for the Rankin County baseball players selected to participate in the 2017 All Star Baseball Game**

Other

- J. **Ratification, approval and authorization, Nunc Pro Tunc, of an expenditure of county funds related to conduct of Elections wherein no purchase order was issued, that the invoices of ES&S in the amount of \$4,295.00 and the invoice of Hart Intercivic in the amount of \$9342.69 shall be satisfied using county funds and issuance of check in said amounts**

3. *Authority to approve the following Inventory Changes:*

- A. **Authority to remove items from the County Inventory (See attached)**
- B. **Authority to remove equipment from the Sheriff's Department County Inventory, declare equipment surplus property and transfer to the Smith County Sheriff's Department as an Intergovernmental sale at no cost. Pursuant to Mississippi Code Annotated §31-7-13 (Asset #7502 - 2007 Chevrolet Tahoe - VIN#1GNFC13037R257556 Unit #32 and 2006 Ford CV VIN#2FAFP71W76X117849 Unit #129**
- C. **Authority to remove equipment from the Sheriff's Department County Inventory, declare equipment surplus property and transfer to the Mendenhall Police Department as an Intergovernmental sale at no cost. Pursuant to Mississippi Code Annotated §31-7-13 (Asset #6076 - 2004 Ford CV VIN#2FAFP71W54X126997, Unit #64**
- D. **Authority to remove equipment from the Building Department's County Inventory, declare equipment surplus property and transfer to Pisgah High School as an Intergovernmental sale at no cost. Pursuant to Mississippi Code Annotated §31-7-13 (Asset #8007 - 2008 Ford F-150 VIN#1FTRX12WX8FB13327)**

4. *Authority to approve the following Personnel Recommendations:*

Sheriff's Department: Cody Grogan (Transferring from School Resource Officer to Patrol Division) at Step 288; Zachary Cotton (Promotion - Certified Deputy - School Resource Officer) at Step

288; Hunter Elward (Promotion - Certified Deputy, transferring to Court Services) at Step 288; Bobby Lipscomb (Transferring to ADC Officer, replacing Jake McIntyre) at Step 284; James Rutland (Transferring to Court Services/JDC Bailiff) at Step 315; LaToya Taylor (Promotion -Certified Deputy - Court Services) at Step 288

5. Record various documents to be made a permanent part of the minutes

A. Record Various Documents to Become a Permanent Part of the Minutes

1. a Vardoc Executed MDOT Easement and Construction Agreement for U.S. Highway 49 Project between Florence and Intersate 20 (PDF)
2. b Vardoc for Non disclosure Agreement for GIS Data Bay Springs Telephone Company Inc. dba TEC (PDF)
3. c Vardoc MAS Request for support of county infrastructure needs to be sent to the Governor (PDF)
4. d Vardoc Notice of Zoning Hearing LM & R Service, Inc. (Proof) (PDF)
5. e Vardoc Resolution approving conditional use for Kendrick Gordon (PDF)
6. f Vardoc Resolution approving conditional use for Kevin Rhone (PDF)
7. g Vardoc Resolution approving conditional use for Michael Pace (PDF)
8. h Vardoc Resolution approving conditional use for Tim Smith (PDF)
9. i Vardoc Service Agreement with Waste Management, Inc. for two additional dumpsters at Multi Purpose Pavilion (PDF)
10. j Vardoc Notice of Zoning Hearings Ryan Murphy and Georg Winston (Proof) (PDF)
11. k Vardoc Minutes March 15, 2017 (Proof) (PDF)
12. l Vardoc Claims Docket February 16 - March 15, 2017 (Proof) (PDF)

VI. JOHN SULLIVAN, TAX ASSESSOR

A. Petitions for change of assessment on 2016 Real and Personal Property Assessment Roll

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Bob Morrow, Supervisor District 3 |
| SECONDER: | Jay Bishop, Supervisor District 5 |
| AYES: | Bob Morrow, Steve Gaines, Jared Morrison, Jay Bishop |
| ABSENT: | Daniel Cross |

B. Request to void 2015 Tax Sale and refund any tax sale purchaser(s) for Parcel Number: N9 63 (PPIN 45823); should have been coded Tax Exempt (The aforementioned parcel was acquired by the City of Pelahatchie during the 2014 Tax Year)

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Bob Morrow, Supervisor District 3 |
| SECONDER: | Jay Bishop, Supervisor District 5 |
| AYES: | Bob Morrow, Steve Gaines, Jared Morrison, Jay Bishop |
| ABSENT: | Daniel Cross |

C. Request to void 2015 Tax Sale and refund any tax sale purchaser(s) for Parcel Number: H2-50 (PPIN 21246); The aforementioned was erroneously assessed for the 2014 Tax Year due to an internal error and should have been tax exempt due to the property owner's age

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Bob Morrow, Supervisor District 3 |
| SECONDER: | Jay Bishop, Supervisor District 5 |
| AYES: | Bob Morrow, Steve Gaines, Jared Morrison, Jay Bishop |
| ABSENT: | Daniel Cross |

VII. BRIGETTE HERRING, PURCHASE CLERK

A. Award Bids for the Unit System
1. Bid #17-300-08 - One (1) Debris Truck with Boom

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Steve Gaines, Supervisor District 4
AYES: Bob Morrow, Steve Gaines, Jared Morrison, Jay Bishop
ABSENT: Daniel Cross

B. Supervisor Cross returned to the Board Meeting at 9:36 a.m.

C. Award Bids for the Unit System
2. Bid #17-300-09 - Scrub Seal, Slurry Seal, Micro Surfacing

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Steve Gaines, Supervisor District 4
AYES: Cross, Morrow, Gaines, Morrison, Bishop

D. Discussion on Aluminum cabs (now made from airport grade aluminum)

VIII. MIKE HARRISON, ROAD MANAGER

A. Request for approval of AT&T Utility Permit to construct a Copper Cable Route along/across Hollow Oak Lane installed between Blackberry Circle and Cody Lane

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

IX. CHARLES PARKER, COUNTY CONSULTING ENGINEER

A. Community Place Nursing Home - Approval of Preliminary Plat

RESULT: ADOPTED [UNANIMOUS]
MOVER: Daniel Cross, Vice President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

B. Hamilton - Approval of Construction Plans

RESULT: ADOPTED [UNANIMOUS]
MOVER: Daniel Cross, Vice President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

C. Coventry, Part 1 - Approval of Construction Plans

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

X. CRAIG SLAY, BOARD ATTORNEY

A. Ratification of emergency repair to Amanda Drive drainage infrastructure in order to provide emergency response access to residents. Written request from the City of Pearl for county assistance attached

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Supervisor District 5
SECONDER: Steve Gaines, Supervisor District 4
AYES: Cross, Morrow, Gaines, Morrison, Bishop

XI. LAURA OSTER, COUNTY ADMINISTRATOR

- A. Approval for Rankin County to accept Lease Purchase Financing Agreement with Trustmark National Bank for the purchase of one new Leeboy Rosco RA400 at an interest rate of 2.05% and authority to execute documents**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

- B. Acknowledgement of receipt of notice from Bancorp South to that MDB Special Obligation Bonds, Series 2008 were destroyed on March 14, 2017, (Rankin County MS G/O Bond Project) and authority to sign letter of notice**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

- A. Discussion of and potential action, on environmental review on county property with leasehold interest. Authority to appoint one or more Board of Supervisors to work with the County Administrator to choose an environmental review company and prepare a RFP.**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Daniel Cross, Vice President
AYES: Cross, Morrow, Gaines, Morrison, Bishop

- B. Motion to add "Discussion regarding the open position for Waste Management Hearing Officer" to the agenda**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Supervisor District 5
SECONDER: Bob Morrow, Supervisor District 3
AYES: Cross, Morrow, Gaines, Morrison, Bishop

- C. Motion to add "Authority to appoint Troy Odom as Waste Management Hearing Officer, replacing Kelly Hardwick" to the agenda**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Daniel Cross, Vice President
SECONDER: Steve Gaines, Supervisor District 4
AYES: Cross, Morrow, Gaines, Morrison, Bishop

- D. Authority to appoint Troy Odom as full-time Waste Management Hearing Officer, replacing Kelly Hardwick, effective April 20, 2017**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Daniel Cross, Vice President
SECONDER: Steve Gaines, Supervisor District 4
AYES: Cross, Morrow, Gaines, Morrison, Bishop

XIII. EXECUTIVE SESSION

A. Motion to discuss the need to go into Executive Session

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

B. Motion to go into Executive Session to discuss personnel & potential litigation

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Daniel Cross, Vice President
AYES: Cross, Morrow, Gaines, Morrison, Bishop

C. Motion to come out of Executive Session

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Steve Gaines, Supervisor District 4
AYES: Cross, Morrow, Gaines, Morrison, Bishop

D. Outcome of Executive Session No action taken

XIV. RECESS UNTIL APRIL 27, 2017 AT 9:00 A.M.

XV. ADDED ITEMS

A. Motion to add "Discussion with Carl Franco, JH&H Architects, regarding the new courthouse facility and potential action to approve contract" to the agenda

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

B. Approval to enter into contract with Chris Albritton Construction Company, Inc., and authority for Board President to execute contract for the new courthouse facility (anticipated move in date at the end of 2018)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

C. Motion to add "Authority for County Engineer to oversee the installation of all field material for the Misdemeanor Facility" to the agenda

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Supervisor District 5
SECONDER: Bob Morrow, Supervisor District 3
AYES: Cross, Morrow, Gaines, Morrison, Bishop

D. Authority for County Engineer to oversee the installation of all field material for the Misdemeanor Facility

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Supervisor District 5
SECONDER: Bob Morrow, Supervisor District 3
AYES: Cross, Morrow, Gaines, Morrison, Bishop

E. Motion to add "Approval of settlement agreement and release between Rankin County vs BankFirst Financial Services (Stonebridge)" to the agenda

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

F. Approval of settlement agreement and release between Rankin County vs BankFirst Financial Services (Stonebridge)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

G. Motion to add "Authority to sign letter of request to the Governor to include funding for the Local System Bridge Program" to the agenda

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

H. Authority to sign letter of request to the Governor to include funding for the Local System Bridge Program

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Supervisor District 3
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

XVI. Motion to Recess Until April 27, 2017 at 9:00 a.m.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Daniel Cross, Vice President |
| SECONDER: | Steve Gaines, Supervisor District 4 |
| AYES: | Cross, Morrow, Gaines, Morrison, Bishop |

This the 17th Day of April, 2017



**JARED MORRISON, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS**

LARRY SWALES, CLERK OF THE BOARD