



# Rankin County Board of Supervisors

211 East Government Street  
Brandon, MS 39042  
[www.rankincounty.org](http://www.rankincounty.org)

## Regular Board Meeting

~ Minutes ~

Larry Swales  
Chancery Clerk

Monday, May, 1, 2017

9:00 AM

Rankin Board Room

### I. Call to Order

9:00 AM Meeting called to order on May 1, 2017 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Title	Status	Arrived
Daniel Cross	Vice President	Present	
Bob Morrow	Supervisor District 3	Present	
Steve Gaines	Supervisor District 4	Present	
Jared Morrison	President	Present	
Jay Bishop	Supervisor District 5	Present	
Larry Swales	Chancery Clerk	Present	
Craig Slay	Board Attorney	Present	
Laura Oster	County Administrator	Present	

### II. INVOCATION

### III. PUBLIC COMMENTS AND RECOGNITION

### IV. OLD BUSINESS

#### Minutes Approval

##### A. April 17, 2017

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Morrow, Supervisor District 3
<b>SECONDER:</b>	Daniel Cross, Vice President
<b>AYES:</b>	Cross, Morrow, Gaines, Morrison, Bishop

### V. CONSENT AGENDA

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Morrow, Supervisor District 3
<b>SECONDER:</b>	Jared Morrison, President
<b>AYES:</b>	Cross, Morrow, Gaines, Morrison, Bishop

#### 1. APPROVAL OF THE FOLLOWING:

##### *Financial Reports*

- A. **Approval of budget amendment for Jail Operations to transfer funds between line items (No Increase)**
- B. **Approval to increase the budget for Road Maintenance Fund to replace burned vehicle (insurance will reimburse); and approval of budget amendment for Road Maintenance to transfer funds between line items (no increase)**
- C. **Acknowledgement of receipt of Rankin County Human Resource Agency Audited Financial Statements and Special Report for year ended September 30, 2016**

**D. Acknowledgement of Constable Annual Financial Report from Barry Bean**

*Other*

**E. Approval of Rankin County School District Bus Turn Around(s) (RCSD)**

**F. Authorization for Road Department to conduct work requested in writing from the Rankin County School District for county assistance at Brandon Middle School to use an asphalt patch to replace the red sand used on an area where underground water leaked pursuant to Miss. Code Ann. 19-3-42(4)**

**G. Authorization for Road Department to conduct work requested in writing from the Rankin County School District for county assistance at Pelahatchie High School for a building pad to be installed behind the existing field pursuant to Miss. Code Ann. 19-3-42(4)**

**H. Acknowledgement by Rankin County that Ed Spann road is a public road having a road right of way in accordance with the recognized right of way specifications set forth in the Rankin County Subdivision Ordinance and having as its point of terminus its intersection with the property boundary of Rankin County Parcel ID K-10-110-51**

**I. Approval to enter into an Memorandum of Understanding between Mississippi State Fire Academy (MSFA) and Rankin County EMA for an Automobile Extrication Course to be taught by an Academy Instructor(s) on May 8-11, 2017 at the Puckett Volunteer Fire Department for a total cost of \$500.00 and authority to issue check upon completion**

**2. AUTHORITY TO ISSUE CHECKS:**

*Dues and Training Conferences*

**A. Authority to pay 2016 and 2017 annual membership dues for Mike Harrison in the amount of \$300.00 to the Mississippi Association of County Road Managers**

**B. Authority to pay registration fee in the amount of \$180.00 for Rickey McKenzie to attend a continuing education course on Defensible Work File on May 19, 2017 in Ridgeland, MS and pay any travel related expenses**

**C. Authority to pay registration fee in the amount of \$165.00 for Rickey McKenzie to attend a continuing education course on Residential Appraising with ANSI on June 15, 2017 in Ridgeland, MS and pay any travel related expenses**

**D. Authority to pay 2017 Membership dues to MCDEMA in the amount of \$40.00 each for Bob Wedgeworth, Brian Grantham and Marty Letchworth and authority for each to attend the MS Partners in Preparedness Summit on May 30 - June 1, 2017, at the IP Casino in Biloxi, MS and pay any travel related expenses (registration and lodging cost will be paid by MEMA)**

**E. Authority for Brett Ishee to teach a class for Homeland Security in Meridian, MS on May 2-5, 2017 and pay any travel expenses (Lodging and meals are provided)**

**F. Request authority to pay registration fees in the amount of \$350.00 each for Chief Investigator Dwayne Thornton and Sergeant Heath Spears to attend the Mississippi Command College Law Enforcement**

**Training on July 16-21, 2017, at the University of Mississippi and pay any travel related expenses**

- G. Approval of travel request for Victoria Smith to attend the 2017 Crime Stoppers Training Conference on September 16-21, 2017, in Honolulu, Hawaii and pay any travel related expenses (All fees and expenses will be paid by Crime Stoppers)**
- H. Authority to pay registration fees in the amount of \$225.00 for Matthew Reinhardt to attend a 16 hour State Re-certification Course for Emergency Telecommunications on May 22-23, 2017, at the Flowood Police Department**
- I. Authority to pay registration fees in the amount of \$295.00 each for Sgt. Brian Whittington and Deputy Chris Bradshaw to attend the National Association of School Resource Officers (NASRO) Leadership Summit on May 8-9, 2017 at the Hyatt Regency/Wynfrey Hotel in Hoover, Alabama and pay any travel related expenses**
- J. Authority to pay registration fees in the amount of \$300.00 each for William Taylor and Warren Smith to attend the Officer Involved Shooting and Critical Incidents Course on June 5-6, 2017, at the Flowood Police Department and pay any travel related expenses**
- K. Request authority to pay 2017 MFAA membership dues for Brett Ishee in the amount of \$65.00 and Marty Letchworth in the amount of \$45.00 to attend the Mississippi Fire Chiefs and Firefighters Conference on June 1-4, 2017, at the Vicksburg Convention Center and pay lodging for a total amount of \$669.60 at the Comfort Suites for three nights and pay any travel related expenses**
- L. Authority for Sherry Flanagan to take an audio conference course on FMLA, Worker's Comp and ADA in the amount of \$199.00 and authority to issue check to reimburse her the fee**

**3. Authority to approve the following Personnel Recommendations:**

**Sheriff's Department: Sheri Lawrence (Non Certified Communications Officer replacing Jennifer Manning) at Step 242; Jordan M. McQueary (Non-certified ADC Officer, replacing James Rutland) at Step 242; Joshua Reed Sanders (Certified Communications Officer, replacing Robert Nash) at Step 292; Road Department: Jonathan Skinner (New hire, Operator) at Step 287; Scott Gates (New Hire, Operator); Justice Court: Jennifer Hammons (Deputy Clerk) at Step 258; Mindy McKay Morton (Assistant Public Defender) at Step 353**

**4. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**

**A. Record Various Documents to Become a Permanent Part of the Minutes**

- 1. a** Vardoc Advetising County Resources for MS High School All Star Baseball game (PDF)
- 2. b** Vardoc Oaths, Bonds & Certificates (PDF)
- 3. c** Vardoc Restrictive Covenants Section 25,T7N, R3E, and Section 30, T7N, R4E (PDF)
- 4. d** Vardoc Veterans Service Officer Monthly Report for April 2017 (PDF)

**VI. JUDY FORTENBERRY, TAX COLLECTOR**

- A. Request to void 2015 Tax Sale of PPIN 36068, tax year 2014, this parcel matured to the State and should not have sold in the tax sale**

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Bob Morrow, Supervisor District 3  
**SECONDER:** Daniel Cross, Vice President  
**AYES:** Cross, Morrow, Gaines, Morrison, Bishop

- B. Request approval for Judy Fortenberry to attend the MACA Annual Conference in Biloxi, MS on July 16-20, 2017 and pay any travel related expenses**

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Daniel Cross, Vice President  
**SECONDER:** Bob Morrow, Supervisor District 3  
**AYES:** Cross, Morrow, Gaines, Morrison, Bishop

- C. Request approval to pay registration fees in the amount of \$250.00 per person to send four clerks to the Collector I Class in Raymond on May 15-19, 2017 for training and pay any travel related expenses**

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Jay Bishop, Supervisor District 5  
**SECONDER:** Bob Morrow, Supervisor District 3  
**AYES:** Cross, Morrow, Gaines, Morrison, Bishop

- D. Request approval to send two employees to attend the Bookkeepers Training on May 24-25, 2017 and three employees to attend the Expert User Training on July 10-13, 2017, for the new tag and title system through the State DOR and pay any travel related expenses**

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Jay Bishop, Supervisor District 5  
**SECONDER:** Bob Morrow, Supervisor District 3  
**AYES:** Cross, Morrow, Gaines, Morrison, Bishop

## VII. JOHN SULLIVAN, TAX ASSESSOR

- A. Petitions for change of assessment on 2016 Real and Personal Property Assessments**

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Bob Morrow, Supervisor District 3  
**SECONDER:** Jay Bishop, Supervisor District 5  
**AYES:** Cross, Morrow, Gaines, Morrison, Bishop

- B. Request to void 2015 and 2016 Tax Sales for Parcel Number(s): F5F 1-340 (PPIN 65523) due to the parcel being acquired by Magnolia Springs Homeowner's Association during the 2013 Tax Year and should have been coded tax exempt**

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Bob Morrow, Supervisor District 3  
**SECONDER:** Jay Bishop, Supervisor District 5  
**AYES:** Cross, Morrow, Gaines, Morrison, Bishop

## VIII. BRIGETTE HERRING, PURCHASE CLERK

- A. Authority to Advertise Bids for the Unit System:**
- 1. Semi-Annual Joint Asphalt**
  - 2. Semi-Annual Supplies**

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Jay Bishop, Supervisor District 5  
**SECONDER:** Steve Gaines, Supervisor District 4  
**AYES:** Cross, Morrow, Gaines, Morrison, Bishop

**B. Approval of Copier Contracts with Southern Duplicating, Inc.**  
**1. Tax Assessor**  
**2. Tax Collector**

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Bob Morrow, Supervisor District 3  
**SECONDER:** Steve Gaines, Supervisor District 4  
**AYES:** Cross, Morrow, Gaines, Morrison, Bishop

**IX. MIKE HARRISON, ROAD MANAGER**

**A. Road Work Accomplished for April 2017 and Road Work Scheduled for May 2017**

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Daniel Cross, Vice President  
**SECONDER:** Bob Morrow, Supervisor District 3  
**AYES:** Cross, Morrow, Gaines, Morrison, Bishop

**B. Request for approval of AT&T Utility Permit to construct a 4" conduit/fiber route utility along/across Holly Bush Road to be installed between 727 Holly Bush Road and 100 Adams Lane**

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Bob Morrow, Supervisor District 3  
**SECONDER:** Daniel Cross, Vice President  
**AYES:** Cross, Morrow, Gaines, Morrison, Bishop

**C. Request for approval of AT&T Utility Permit for a copper telephone service wire utility along/across Stump Ridge Road to be installed between Lawrence Road and Taylor Way**

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Bob Morrow, Supervisor District 3  
**SECONDER:** Daniel Cross, Vice President  
**AYES:** Cross, Morrow, Gaines, Morrison, Bishop

**D. Request for approval of AT&T Utility Permit to construct a fiber cable utility along/across Gulde Shiloh Road to be installed between Highway 80 and 169 Gulde Shiloh Road**

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Bob Morrow, Supervisor District 3  
**SECONDER:** Steve Gaines, Supervisor District 4  
**AYES:** Cross, Morrow, Gaines, Morrison, Bishop

**X. CHARLES PARKER, COUNTY CONSULTING ENGINEER**

**A. Complex Bridge Program - Approval of Board Order and authority for President to execute**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Morrow, Supervisor District 3
<b>SECONDER:</b>	Daniel Cross, Vice President
<b>AYES:</b>	Cross, Morrow, Gaines, Morrison, Bishop

## XI. CRAIG SLAY, BOARD ATTORNEY

### SET PUBLIC HEARINGS:

- A. **Set Public Hearing for June 5, 2017, at 9:00 a.m. for Michael L. Brooks, Sr. Rezoning Request, Stump Ridge Road (District 4)**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Morrow, Supervisor District 3
<b>SECONDER:</b>	Steve Gaines, Supervisor District 4
<b>AYES:</b>	Cross, Morrow, Gaines, Morrison, Bishop

- B. **Set Public Hearing for June 5, 2017, 9:00 a.m. for Nicholas Collier Conditional Use Permit, 150 Collier Road (District 4)**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Morrow, Supervisor District 3
<b>SECONDER:</b>	Steve Gaines, Supervisor District 4
<b>AYES:</b>	Cross, Morrow, Gaines, Morrison, Bishop

### PUBLIC HEARINGS:

- C. **Public Hearing for L M & R Service, Inc. Conditional Use Permit, 200 Beggerly Place (District 1)**

#### 1. Action on L M & R Service, Inc.

Board Attorney, Craig Slay, opened the public hearing. Hearing no public comment, Mr. Slay closed the public hearing.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jared Morrison, President
<b>SECONDER:</b>	Jay Bishop, Supervisor District 5
<b>AYES:</b>	Cross, Morrow, Gaines, Morrison, Bishop

- D. **Public Hearing for Ryan Murphy Conditional Use Permit, Stull Road (District 4)**

#### 1. Action on Ryan Murphy - Approval with the following contingencies set:

- a. Hours of operation: 7:00am-5:30 pm Monday - Saturday
- b. Provide a water truck for dust control
- c. Adhere to Rankin County stormwater requirements
- d. The conditional use permit is granted for a period of 90 days
- e. The preliminary plat of Oak Creek Plantation subdivision must be approved within 90 days of the date of this approval

Board Attorney, Craig Slay opened the public hearing.

The following addressed the Board with concerns related to the conditional use request:

Kathy Taylor, residing at 532 Stull Rd.

David Hutchins, residing at 132 September Ln.

Hearing no further comment, Mr. Slay closed the public hearing.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Steve Gaines, Supervisor District 4
<b>SECONDER:</b>	Jay Bishop, Supervisor District 5
<b>AYES:</b>	Cross, Morrow, Gaines, Morrison, Bishop

**E. Public Hearing for George Winston Conditional Use Permit, 114 Adams Road (District 4)**  
**1. Action on George Winston**

**Board Attorney, Craig Slay, opened the public hearing. Hearing no public comment, Mr. Slay closed the public hearing.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel Cross, Vice President
<b>SECONDER:</b>	Bob Morrow, Supervisor District 3
<b>AYES:</b>	Cross, Morrow, Gaines, Morrison, Bishop

**XII. LAURA OSTER, COUNTY ADMINISTRATOR**

**A. Discussion of and potential action on revision to the Rankin County Multi-Purpose Pavilion Facility Rules, Regulations of Rental Fees and Contract**

<b>RESULT:</b>	<b>NO ACTION</b>
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**XIII. ADDITIONAL BUSINESS TO BE DISCUSSED**

**A. Motion to add "Action to establish just compensation, Gunter Road Improvement Project" to the agenda**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Morrow, Supervisor District 3
<b>SECONDER:</b>	Steve Gaines, Supervisor District 4
<b>AYES:</b>	Cross, Morrow, Gaines, Morrison, Bishop

**B. Action to establish just compensation, Gunter Road Improvement Project - to include properties on Gunter Road and authority for Board president to execute just compensation documents**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Morrow, Supervisor District 3
<b>SECONDER:</b>	Jay Bishop, Supervisor District 5
<b>AYES:</b>	Cross, Morrow, Gaines, Morrison, Bishop

**C. Discussion regarding the relocation of mailboxes**

**XIV. Motion to Recess Until May 15, 2017 at 9:00 a.m.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jay Bishop, Supervisor District 5
<b>SECONDER:</b>	Bob Morrow, Supervisor District 3
<b>AYES:</b>	Cross, Morrow, Gaines, Morrison, Bishop

This the 1<sup>st</sup> Day of May, 2017



A handwritten signature in blue ink that reads "Jared Morrison".

**JARED MORRISON, PRESIDENT  
RANKIN COUNTY BOARD OF SUPERVISORS**

A handwritten signature in blue ink that reads "Larry Swales".

**LARRY SWALES, CLERK OF THE BOARD**