



Rankin County Board of Supervisors

211 East Government Street
Brandon, MS 39042

Regular Board Meeting

www.rankincounty.org

~ Minutes ~

Larry Swales
Chancery Clerk

Monday, December 4, 2017

9:00 AM

Rankin Board Room

I. Call to Order

9:00 AM Meeting called to order on December 4, 2017 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Title	Status	Arrived
Daniel Cross	President	Late	9:20 AM
Bob Morrow	Vice-President	Present	
Steve Gaines	Supervisor District 4	Present	
Jared Morrison	Supervisor District 1	Present	
Jay Bishop	Supervisor District 5	Present	
Craig Slay	Board Attorney	Present	
Laura Oster	County Administrator	Present	
Larry Swales	Chancery Clerk	Present	

II. INVOCATION

Supervisor Bob Morrow

III. PUBLIC COMMENTS AND RECOGNITION

- A. Guy Warren & Paul Megginson – Risk Management Partners (Worker's Compensation Renewal)
- B. Larry Brewer & R. J. Reed - property owners on Commercial Park Dr - addressed the Board regarding the deplorable condition of Commercial Park Dr
- C. Bobby Stapleton - 124 Adams Rd - addressed the Board regarding the condition of Adams Rd

IV. OLD BUSINESS

A. Minutes Approval

A. November 15, 2017

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jared Morrison, Supervisor District 1
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Bob Morrow, Steve Gaines, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

Supervisor Cross entered the Board Meeting at 9:20 a.m.

V. CONSENT AGENDA

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jared Morrison, Supervisor District 1
SECONDER:	Bob Morrow, Vice-President
AYES:	Cross, Morrow, Gaines, Morrison, Bishop

1. APPROVAL OF THE FOLLOWING:

Financial Reports

- A. **Approval of budget amendment for Building Inspection to transfer funds between line items from 915 to 919 and 923 (No increase)**

Recreational Grant

- B. Approval of request from The B Club for the FY2018 Recreational Funds (District 3 & 4) in the amount of \$6,000.00 as authorized by HB 1699; funds will be used for the purchase of two new team shelters for the sidelines for the Brandon High School Soccer Program and authority to issue check**
- C. Approval of request from the Chieftain Community Club for the FY2018 Recreational Funds (District 4) in the amount of \$2,000.00 as authorized by HB 1699; funds will be used to provide a dugout at Milltown Park for Pelahatchie Youth and authority to issue check upon receiving all required documents**
- D. Approval of request for Recreational Funds from the Friends of Hemphill Park, Inc. in the amount of \$1,000.00 for the purchase of netting for the batting cages at Hemphill Park with the City of Florence and authority to issue check**

Appointment

- E. Approval to reappoint Charlie Crosser to the Cleary, Water, Sewer and Fire District Board of Directors to serve a five year term with expiration of November 3, 2022**
- F. Approval to appoint Larry Mobley to the Rankin First Economic Development Authority Board of Directors effective January 1, 2017, to fill the unexpired term of Baxter Burns (Mr. Burns is resigning December 30, 2017 and his term expires June 5, 2019)**

2. AUTHORITY TO ISSUE CHECKS:*Dues and Training Conferences*

- A. Authority to pay 2017 membership dues for Donna Beliech to the ISA (International Society of Arboriculture) in the amount of \$165.00**
- B. Authority to pay 2018 Society for Human Resource Management Membership Dues for Sherry Flanagan in the amount of \$209.00**
- C. Authority to pay 2018 membership dues in the amount of \$100.00 for the Mississippi Chapter International Association of Assessing Officers membership for the Tax Assessor John Sullivan and other staff: Pat Sullivan, Sammy Hamblin, Stephen Heard, Billy M. Kellum, Jr., Monica McCoy, Rickey A. McKenzie, Horace McNeal, Michael Reeves and Mark Wroten**
- D. Request authority to pay registration fees in the amount of \$300 each for two new SRT members Deputies Cody Grogan and Hunter Elward to attend the 2017 Mississippi Tactical Officers Association Conference/Competition in Holly Springs/Southaven, MS on January 15 - 26, 2018 and pay lodging in the amount of \$125.00 each and any travel related expenses**
- E. Request authority to pay registration fees in the amount of \$775.00 each for Corporal Justin Evans and Deputy Luke Stickman to attend Mechanical, Thermal and Ballistic Breaching Course on December 11 - 13, 2017 in Byhalia, MS and pay any travel related expenses**

Other

- F. Authority to pay \$800.00 through the county payroll a clothing allowance to each plain clothes investigator employed by the**

Sheriff's Office as authorized by HB#158 of the 1993 Regular Session (See attached list)

3. **Authority to approve the following Inventory Changes:**
 - A. **Approve the list of unmarked vehicles for the Sheriff's Department and record as a permanent part of the minutes (See attached list)**
4. **Authority to approve the following Personnel Recommendations:**
 - A. **Sheriff's Department: Cody Black (Promotion to Corporal in Patrol Division) at Step 319; Rick Bradley (Promotion to Sergeant in Patrol Division) at Step 365; Colandra M. Brown (New Hire, Certified Communications Officer, replacing Justin Bates) at Step 285; Justin Evans (Promotion to Corporal in Patrol Division) at Step 359; Brittiney Shamane Grant (New Hire, Non-Certified Detention Officer) at Step 246; Jeffrey Middleton (Promotion to Lieutenant in Patrol Division) at Step 382; Jesse Pagart (Promotion to Corporal in Patrol Division) at Step 318; Alta Richardson (New-Hire, Certified Communications Officer) at Step 345; Jesse Turberville (Transferring to ADC as Non-Certified Detention Officer for pay adjustment) at Step 246; Road Department: Matthew Bass (Mechanic) at Step 312; Arthur Brown (Promotion to Equipment Operator) at Step 293; Austin Brunt (Equipment Operator) at Step 306; Betty Coghlan (Clerical) at Step 293; Michael Cooper (Foreman) at Step 362; Sylvester Fletcher (Driver) at Step 286; Scott Gates (Driver) at Step 300; James Harmon (Equipment Operator) at Step 312; Kerry Hawkins (Driver) at Step 293; Willie Keyes (Foreman) at Step 352; Reubin Purvis (Supervisor) at Step 362; Josh Quick (Shop Foreman) at Step 382; Derek Smith (Driver) at Step 293; Todd Sprayberry (Assistant Foreman) at Step 306; Randall Stamps (Equipment Operator) at Step 306; Terry Watts (Equipment Operator) at Step 306; Board of Supervisors: Janice Dendy (Administrative Assistant) at Step 425; Mike Harrison (Road Manager) at Step 537; Laura Oster (County Administrator) at Step 574**
5. **Record various documents to be made a permanent part of the minutes**
 - A. **Record Various Documents to Become a Permanent Part of the Minutes**
 1. a Vardoc Bonds, Oaths & Certificates (PDF)
 2. b Vardoc Executed Administrative Services Contract with Blue Cross & Slue Shield of Mississippi Employee Health Protection Plan (PDF)
 3. c Vardoc Executed Waggoner Engineering, Inc. Professional Services Agreement Comprehensive Drainage Master Plan for Rankin County (PDF)
 4. d Vardoc New Courthouse Field Report (PDF)
 5. e Vardoc New Courthouse Mechanical System Observavation Report (PDF)
 6. f Vardoc Claims Docket September 16, - October 15, 2017 (Proof) (PDF)
 7. g Vardoc Zoning Hearing Robinhood Fire Department (Proof) (PDF)
 8. h Vardoc Notice of Zoning Hearing Teresa Taylor Moore and Cristina Moody (Proof) (PDF)
 9. i Vardoc Notice of Zoning Hearing H R Squared, LLC and Sam Wooten (Proof) (PDF)
 10. j Vardoc Continuation of Rankin County Juvenile and Family Court Drug Grant (PDF)

VI. JOHN SULLIVAN, TAX ASSESSOR

- A. **Authority to issue check to the U.S. Postal Service in the amount of \$10,000.00 for the 2018 Homestead Exemption mail out renewal cards and to replenish the Business Reply Account (Permit #173) for the Tax Assessor's Office**

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Bob Morrow, Vice-President
SECONDER: Steve Gaines, Supervisor District 4
AYES: Cross, Morrow, Gaines, Morrison, Bishop

B. Petitions for change of assessment on 2017 Real and Personal Property Assessments

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

VII. BRIGETTE HERRING, PURCHASE CLERK

Board Attorney, Craig Slay, addressed the Board regarding the county's position on semi-annual contracts - county will take a more aggressive role on policing contracts awarded

A. Bid Openings for the Unit System

1. Bid #18-300-04 - Annual Joint Asphalt

RESULT: **TAKE UNDER ADVISEMENT [UNANIMOUS]**
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

B. Bid Openings for the Unit System

2. Bid #18-300-05 - Annual Supplies

RESULT: **TAKE UNDER ADVISEMENT [UNANIMOUS]**
MOVER: Bob Morrow, Vice-President
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Morrow, Gaines, Morrison, Bishop

C. Bid Openings for the Unit System

3. Bid #18-300-06 - Scrub Seal, Slurry Seal, and Micro-Surfacing

RESULT: **TAKE UNDER ADVISEMENT [UNANIMOUS]**
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

D. Bid Openings for the Unit System

4. Bid #18-300-07 - Hydraulic Excavator

RESULT: **TAKE UNDER ADVISEMENT [UNANIMOUS]**
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

VIII. MIKE HARRISON, ROAD MANAGER

A. Road Work Accomplished for November 2017 and Road Work Scheduled for December 2017

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

B. Request for approval of Utility Permit for AT&T to construct a fiber optic cable utility along or across Vernon Jones Ave. to be installed between Caribbean Villas Dr. and Old Fannin Road

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Steve Gaines, Supervisor District 4
AYES: Cross, Morrow, Gaines, Morrison, Bishop

C. Request for approval of Utility Permit for AT&T to construct a PFP Crossconnect Cabinet utility along or across Audubon Way to be installed between Eagle Dr. and Audubon Circle

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steve Gaines, Supervisor District 4
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Morrow, Gaines, Morrison, Bishop

D. Request for approval of Utility Permit for Atmos Energy Corporation to construct a Natural Gas Service Line utility along or across 1126 Old Fannin Road to be installed between Spann Dr. and Spillway Road

RESULT: ADOPTED [UNANIMOUS]
MOVER: Daniel Cross, President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

E. Discussion of and potential action to upgrade (5) traffic/signal lights on Old Fannin Road

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Supervisor District 5
SECONDER: Bob Morrow, Vice-President
AYES: Cross, Morrow, Gaines, Morrison, Bishop

IX. CHARLES PARKER, COUNTY CONSULTING ENGINEER

A. SAP-61(17)M - Authority for President to sign contract documents

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Morrow, Gaines, Morrison, Bishop

X. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A. Set Public Hearing for December 15, 2017, at 9:00 a.m. for Sam Wooten Conditional Use Permit, 605 Barksdale Road (District 2)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

B. Set Public Hearing for December 15, 2017, at 9:00 a.m. for H R Squared, LLC Conditional Use Permit, Rankin Road (District 4)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

C. Set Public Hearing for December 15, 2017, at 9:00 a.m. for Teresa Taylor Moore Conditional Use Permit, Abbie Drive (District 4)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

D. Set Public Hearing for December 15, 2017, at 9:00 a.m. for Robinhood Fire Dept. Conditional Use Permit, 173 Will Stutely Drive (District 3)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

E. Set Public Hearing for January 2, 2018, at 9:00 a.m. for Doris Williams Conditional Use Permit, 134 Hidden Ranch Road (District 1)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jared Morrison, Supervisor District 1
SECONDER: Bob Morrow, Vice-President
AYES: Cross, Morrow, Gaines, Morrison, Bishop

F. Set Public Hearing for January 16, 2018, at 9:00 a.m. for Amendments to the Rankin County Land Use Plan Map and Official Zoning Map

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Steve Gaines, Supervisor District 4
AYES: Cross, Morrow, Gaines, Morrison, Bishop

PUBLIC HEARINGS:

G. Public Hearing for R. Cratin Lockett, Jr. Rezoning Request, Highway 25 (District 4)

1. Action on R. Cratin Lockett, Jr.

Board Attorney, Craig Slay, opened the public hearing.

The following spoke in opposition:

Stacey Taylor - 123 Oakridge Rd N

Norman Singleton - 110 Creek Dr

James Ward - 111 James Ave

Alfred Moak - 325 Kittyhawk Cir

Wanda Singleton - 110 Creek Dr

Kelly Foster, developer, spoke on behalf of the applicant. Hearing no further comment, Mr. Slay closed the public

***Tabled until January 16, 2018**

RESULT:	TABLED [UNANIMOUS]
MOVER:	Steve Gaines, Supervisor District 4
SECONDER:	Jared Morrison, Supervisor District 1
AYES:	Cross, Morrow, Gaines, Morrison, Bishop

H. Public Hearing for Clifton Rogers, Jr. Conditional Use Permit, 252 Clover Valley Blvd. (District 4)
1. Action on Clifton Rogers, Jr.

Board Attorney, Craig Slay, opened the public hearing. Hearing no comment, Mr. Slay closed the public hearing.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Gaines, Supervisor District 4
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Cross, Morrow, Gaines, Morrison, Bishop

I. Public Hearing for Rankin County Storm Water Management Plan

Board Attorney, Craig Slay, opened the public hearing. Hearing no comment, Mr. Slay closed the public hearing.

(No action required)

RESULT:	NO ACTION
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Other

J. Approval of Resolution Acknowledging Transfer of Ownership of Manufacturing Facilities By Merger and Confirming Continuing Exemption of Certain Personal Property Previously Granted to the Predecessor (Airgas Carbonic, Inc.) in the Hands of the Successor (Airgas USA, LLC) and Directing Tax Assessor to Note Same on County Tax Rolls

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Morrow, Vice-President
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Cross, Morrow, Gaines, Morrison, Bishop

K. Action to Authorize Board President to Execute Estoppel Certificate and Consent to Lease Assignment with respect to that certain Lease Agreement between the predecessor in interest to Rankin County, Mississippi, and General Cable Corporation dated June 9, 1964, and recorded in the Office of the Chancery Clerk for Rankin County in Book 204 at Page 193

***Moved to take action after Executive Session**

RESULT:	NO ACTION
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XI. LAURA OSTER, COUNTY ADMINISTRATOR

A. Approval to renew Worker's Compensation with Mississippi Public Employee Workers Comp Trust for policy year 2018-2019

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Steve Gaines, Supervisor District 4
AYES: Cross, Morrow, Gaines, Morrison, Bishop

- B. Accept Corrected Consumer Price Index (CPI) calculations effective October 1, 2017 for both Waste Management residential waste collection services at a rate of 2% (.22 CPI increase); CPI calculations for disposal is 2% (.40 CPI increase); CPI calculations for disposal transfer is 2% (.53 CPI increase)**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Steve Gaines, Supervisor District 4
AYES: Cross, Morrow, Gaines, Morrison, Bishop

- C. New Rankin County Courthouse Facilities - Approval of Pay Application Number 5 to Chris Albritton Construction Company, Inc., in the amount of \$960,411.44 and authority to issue check**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Steve Gaines, Supervisor District 4
AYES: Cross, Morrow, Gaines, Morrison, Bishop

XII. EXECUTIVE SESSION

- A. Motion to discuss the need to go into Executive Session**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Supervisor District 5
SECONDER: Bob Morrow, Vice-President
AYES: Cross, Morrow, Gaines, Morrison, Bishop

- B. Motion to go into Executive Session to discuss property acquisition and potential litigation**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

- C. Motion to come out of Executive Session**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

- D. Outcome of Executive Session**
No action taken

XIII. ADDITIONAL BUSINESS TO BE DISCUSSED

- A. Action to Authorize Board President to Execute Estoppel Certificate and Consent to Lease Assignment with respect to that certain Lease Agreement between the predecessor in interest to Rankin County, Mississippi, and General Cable Corporation dated June 9, 1964, and**

recorded in the Office of the Chancery Clerk for Rankin County in Book 204 at Page 193 - Lease to be assigned from Reckitt Benckiser to Lanter Delivery Systems and estoppel certificate to be executed on behalf of Rankin County, Mississippi contingent upon receipt from Lanter Delivery Systems of a formal contract for lease buy-out from Lanter Delivery Systems that calls for conditional payment in the amount of \$500,000.00 (guaranteed payment of \$325,000) subject to an amortization period of ten years with buyout to be closed during the first quarter of 2018.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Steve Gaines, Supervisor District 4
AYES: Cross, Morrow, Gaines, Morrison, Bishop

B. Nick Wilson, IT Director - update on E-gov website

XIV. Motion to Recess Until December 15, 2017 at 9:00 a.m.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

This the 4th Day of December, 2017



**DANIEL CROSS, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS**

LARRY SWALES, CLERK OF THE BOARD