



Rankin County Board of Supervisors

211 East Government Street
Brandon, MS 39042
www.rankincounty.org

Regular Board Meeting

~ Minutes ~

Larry Swales
Chancery Clerk

Friday, December, 15, 2017

9:00 AM

Rankin Board Room

I. Call to Order

9:00 AM Meeting called to order on December 15, 2017 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Title	Status	Arrived
Daniel Cross	President	Present	
Bob Morrow	Vice-President	Present	
Steve Gaines	Supervisor District 4	Present	
Jared Morrison	Supervisor District 1	Present	
Jay Bishop	Supervisor District 5	Present	
Craig Slay	Board Attorney	Present	
Laura Oster	County Administrator	Present	
Larry Swales	Chancery Clerk	Present	

II. INVOCATION

Board Attorney Craig Slay

III. PUBLIC COMMENTS AND RECOGNITION

A. Recognition of John Mark Huff

B. Mike Word, EOC Director – Compliance with Executive Order 1409 from the Governor

C. Motion to add "Approval to authorize EOC to transmit addressing data in accordance with Executive Order 1409 received from the Governor" to the agenda

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jared Morrison, Supervisor District 1
SECONDER:	Steve Gaines, Supervisor District 4
AYES:	Cross, Morrow, Gaines, Morrison, Bishop

D. Approval to authorize EOC to transmit addressing data in accordance with Executive Order 1409 received from the Governor (redaction to take place prior to submission)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jared Morrison, Supervisor District 1
SECONDER:	Steve Gaines, Supervisor District 4
AYES:	Cross, Morrow, Gaines, Morrison, Bishop

IV. OLD BUSINESS

Minutes Approval

A. November 30, 2017

A. December 4, 2017

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Morrow, Gaines, Morrison, Bishop

V. CONSENT AGENDA

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Steve Gaines, Supervisor District 4
AYES: Cross, Morrow, Gaines, Morrison, Bishop

1. APPROVAL OF THE FOLLOWING:

Financial Reports

A. Approval of claims docket in the amount of \$6,195,466.50

Those items found in the claims docket, to include but not limited to, contractual services, regular and recurring operating expenses, engineering services, additional legal services, etc., are found to be reasonable and necessary for conducting the county's business.

B. Acknowledge receipt of Budget and Financial Reports for the month of November, 2017

C. Approval of Budget Amendment for County Unit Bridge and Culvert to transfer funds between line items (No increase)

D. Approval of Budget Amendment for County Unit Road Maintenance Fund to transfer funds between line items (No increase)

E. Approval of Budget Amendment for Emergency 911 (Communication Services) to transfer funds between line items (No increase)

F. Approval of Budget Amendment for Veteran Service Office to transfer funds between line items (No increase)

GRANTS

G. Approval to apply for the FY 2018 Emergency Performance Grant (EMPG) and designate Mike Word as the individual empowered with authority to execute the Emergency Management Plan on behalf of Rankin County (No match required)

AGREEMENTS

H. Authority for Rankin County to enter into the ERAD-Recovery Agreement (Electric Recovery and Access to Data) with ERAD Group, LLC on behalf of the Rankin County Sheriff's Department for access to data in criminal investigations and authority for the Sheriff to execute agreement (Proposal approved on September 15, 2017)

I. Authority for Rankin County to enter into a Slip Rental Lease Agreement with Windy City Marina Group, LLC dba Sportsman's Marina and authority for the Sheriff to execute agreement (Payment was prior approved on November 6, 2017)

2. AUTHORITY TO ISSUE CHECKS:*Dues and Training Conferences*

- A. Authority to pay 2018 annual membership dues to the International Association of Assessing Officers for William P. Sullivan and Michael Reeves in the amount of \$370.00 each; and Rickey McKenzie in the amount of \$125.00 and authority to issue check**
- B. Authority to pay 2018 membership dues in the amount of \$100.00 and registration fees in the amount of \$250.00 for Coroner David Ruth to attend the MS Coroner Association Winter Conference on January 10-12, 2018 at the Hilton in Jackson, MS and authority to pay travel related expenses (Pay only membership dues in the amount of \$100.00 for Deputy Coroner Clifton Dunlap)**

Advertising County Resources

- C. Authority to advertise county resources in the amount of \$200.00 for a full page ad in the Mississippi Association of Coaches All Star Program Book for the Rankin County soccer players selected to participate in the 2018 All Star Soccer Game**

Other

- D. Authority to renew the subscription for the Rankin County News for the Extension Service in the amount of \$25.00 for one year**
- E. Authority to issue check for Notary Commission Kit and Bond on Christel M. Harvey in the amount of \$150.00 for four years**

3. Authority to approve the following Inventory Changes:

- A. Approval to add items to the county inventory, remove items from the county inventory and surplus item to be taken to auction (See attached list)**

4. Authority to approve the following Personnel Recommendations:

- A. Sheriff's Department: Johnathan Sanford (Graduated MELOTA-Certified Deputy, at ADC) at Step 294; Samuel Walker (Graduated MELOTA-Certified Deputy, at JDC) at Step 294; Road Department: David Alamond (New-hire, Driver) at Step 265; Corey Donald (New-hire, Driver) at Step 265; Joseph Richard Warren (New-hire, Equipment Operator) at Step 332; Community Development: Jerry Bounds (New-hire, Building Inspector) at Step 351**

5. Record various documents to be made a permanent part of the minutes**A. Record Various Documents to Become a Permanent Part of Minutes**

- 1. a Vardoc Bonds, Oaths & Certificates (PDF)
- 2. b Vardoc Conditional use permit for Clifton Rogers Jr 252 Clover Valley Blvd (PDF)
- 3. c Vardoc Notice of Zoning Hearing Doris Williams (Proof) (PDF)
- 4. d Vardoc Pisgah High School Project Graduation 2018 request (PDF)
- 5. e Vardoc Premium List Rankin County Livestock Shows 2018 (Proof) (PDF)
- 6. f Vardoc Public Hearing Notice Proposed Amendments to the Official Zoning Map & Land Use Plan Map (Proof) (PDF)
- 7. g Vardoc Veterans Service Officer Monthly Activity Report for November 2017 (PDF)
- 8. h Vardoc Minutes November 6, 2017 & November 15, 2017 (Proof) (PDF)

VI. JOHN SULLIVAN, TAX ASSESSOR

A. Petitions for change of assessment on 2017 Real and Personal Property Assessment Roll

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Steve Gaines, Supervisor District 4
AYES: Cross, Morrow, Gaines, Morrison, Bishop

B. Petitions to adjust 2017 Homestead Exemption Supplemental Roll

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Steve Gaines, Supervisor District 4
AYES: Cross, Morrow, Gaines, Morrison, Bishop

VII. BRIGETTE HERRING, PURCHASE CLERK

A. Award Bids for the Unit System

- 1. Bid #18-300-04 - Annual Joint Asphalt**
- 2. Bid #18-300-05 - Annual Supplies**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Supervisor District 5
SECONDER: Bob Morrow, Vice-President
AYES: Cross, Morrow, Gaines, Morrison, Bishop

B. Award Bids for the Unit System

- 3. Bid #18-300-06**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Morrow, Gaines, Morrison, Bishop

C. Award Bids for the Unit System

- 4. Bid #18-300-07**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Supervisor District 5
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Morrow, Gaines, Morrison, Bishop

VIII. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A. Set Public Hearing for December 28, 2017, at 9:00 a.m. for James Alford, Pawn Masters Nuisance Property, 1584 Old Fannin Road (District 2)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

B. Set Public Hearing for December 28, 2017, at 9:00 a.m. for Robert Layton, Cordell Layton Estate Nuisance Property, 688 Highway 468 (District 3)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

PUBLIC HEARINGS:

C. Public Hearing for Sam Wooten Conditional Use Permit, 605 Barksdale Road (District 2)

1. Action on Sam Wooten

Board Attorney, Craig Slay opened the public hearing.

The following spoke:

Eddie Moran, 414 Barksdale rd

Sam Wooten, applicant, also addressed the Board.

Hearing no further comment, Mr. Slay closed the public hearing.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Daniel Cross, President
SECONDER: Bob Morrow, Vice-President
AYES: Cross, Morrow, Gaines, Morrison, Bishop

D. Public Hearing for H. R. Squared, LLC. Conditional Use Permit, Rankin Road (District 4)

1. Action on H. R. Squared, LLC.

Board Attorney, Craig Slay, opened the public hearing. Hearing no comment, Mr. Slay closed the public hearing.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steve Gaines, Supervisor District 4
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

E. Public Hearing for Teresa Taylor Moore Conditional Use Permit, Abbie Drive (District 4)

1. Action on Teresa Taylor Moore

Board Attorney, Craig Slay, opened the public hearing. Hearing no comment, Mr. Slay closed the public hearing.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steve Gaines, Supervisor District 4
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

F. Public Hearing for Robinhood Fire Dept. Conditional Use Permit, 173 Will Stutely Drive (District 3) - contingent upon receipt of approval of drainage plan by County Engineer

1. Action on Robinhood Fire Department

Board Attorney, Craig Slay, opened the public hearing. Hearing no comment, Mr. Slay closed the public hearing.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Daniel Cross, President
AYES: Cross, Morrow, Gaines, Morrison, Bishop

Other

G. Consideration of, and potential action to authorize, county action to protect public right of way and county bridge at area of Ainsworth Road and Brown Road in southwest Rankin County from effects of

beaver activity adjacent to right of way. Authorization of Board Attorney to seek assistance of Mississippi Department of Wildlife, Fisheries and Parks in funding beaver control activity through the Mississippi Beaver Control Assistance Program

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Morrow, Gaines, Morrison, Bishop

- H. Acknowledgment of receipt of survey plat and legal description depicting cul de sac at point of terminus of Woodlands Green Drive in the Woodlands section of Castlewoods Subdivision. Acceptance by Rankin County of Woodlands Green Drive cul de sac for public maintenance as a public street of the subdivision. Authorization of Rankin County Tax Assessor and 911 Addressing Department to receive survey plat and legal description for purposes of documenting public street and adjusting county mapping data**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

- I. Acknowledgement of Receipt of Petition to Convert Public Road Segment of Nelson Road to Private Road and Setting Hearing for January 16, 2018. Authorization of County Administrator to Publish Notice of Hearing**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steve Gaines, Supervisor District 4
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Morrow, Gaines, Morrison, Bishop

- J. Receive Bids for County Surplus Real Property, potential action to either accept or reject any or all bids - Authority to waive minimum bid amount set and approval to accept sole bid received at an amount of \$501.00**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Jay Bishop, Supervisor District 5
AYES: Cross, Morrow, Gaines, Morrison, Bishop

- K. Motion to add "Cedar Lane Subdivision - Approval of construction drawings" to the agenda**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Daniel Cross, President
AYES: Cross, Morrow, Gaines, Morrison, Bishop

- L. Cedar Lane Subdivision - Approval of construction drawings (Previously tabled on the 11/15/17 board meeting, developer has addressed all issues and submitted required documents)**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Morrow, Vice-President
SECONDER: Daniel Cross, President
AYES: Cross, Morrow, Gaines, Morrison, Bishop

IX. LAURA OSTER, COUNTY ADMINISTRATOR

- A. Authority to contract with Delta Computer Systems, Inc. for the uploading of 1095-C Form files (Affordable Care Act) for a fee in the amount of \$300.00 and authority to issue check**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Morrow, Vice-President
SECONDER:	Steve Gaines, Supervisor District 4
AYES:	Cross, Morrow, Gaines, Morrison, Bishop

- B. Authority to pay Constables Allowance for Lost Cause not to exceed the amount of \$1,800.00 each: Brad Patridge, Barry Bean and Gary Windham**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Morrow, Vice-President
SECONDER:	Daniel Cross, President
AYES:	Cross, Morrow, Gaines, Morrison, Bishop

X. ADDITIONAL BUSINESS TO BE DISCUSSED

- A. Motion to add the following to the agenda:**

- 1. Request for approval of Atmos Energy Utility Permit to install 2 inch Gas Main along across Audubon Point (installed December 11, 2017 and April 30, 2018)**
- 2. Request for approval of AT&T Utility Permit to construct a new fiber cable & handholes along Barnett Bend, Stockton Place installed between Eagle Dr. and Pinehaven**
- 3. Request for approval of AT&T Utility Permit to construct a fiber optic along Barnett Bend (multiple roads installed between Mocking Bird Circle & Shadowridge Dr.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Morrow, Vice-President
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Cross, Morrow, Gaines, Morrison, Bishop

- B. Motion to approved the following:**

- 1. Request for approval of Atmos Energy Utility Permit to install 2 inch Gas Main along across Audubon Point (installed December 11, 2017 and April 30, 2018)**
- 2. Request for approval of AT&T Utility Permit to construct a new fiber cable & handholes along Barnett Bend, Stockton Place installed between Eagle Dr. and Pinehaven**
- 3. Request for approval of AT&T Utility Permit to construct a fiber optic along Barnett Bend (multiple roads installed between Mocking Bird Circle & Shadowridge Dr.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Morrow, Vice-President
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Cross, Morrow, Gaines, Morrison, Bishop

- C. EOC Director, Mike Word, addressed the Board regarding the Motorola radio system contract**

XI. EXECUTIVE SESSION**A. Motion to discuss the need to go into Executive Session**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Morrow, Vice-President
SECONDER:	Jared Morrison, Supervisor District 1
AYES:	Cross, Morrow, Gaines, Morrison, Bishop

B. Motion to go into Executive Session to discuss personnel and potential litigation

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Daniel Cross, President
SECONDER:	Bob Morrow, Vice-President
AYES:	Cross, Morrow, Gaines, Morrison, Bishop

Supervisor Cross left the board meeting at 10:16 a.m.

C. Motion to come out of Executive Session

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jared Morrison, Supervisor District 1
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Bob Morrow, Steve Gaines, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

D. Outcome of Executive Session
No action taken**XII. ADDED ITEMS****A. Motion to add "Authority to advertise IT Clerk position on Monster website" to the agenda**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jared Morrison, Supervisor District 1
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Bob Morrow, Steve Gaines, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

B. Authority to advertise IT Clerk position on Monster website

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jared Morrison, Supervisor District 1
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Bob Morrow, Steve Gaines, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

C. Discussion with CMPDD regarding ability to upload county ordinances on the website in a searchable format

XIII. Recess Until December 28, 2017 at 9:00 a.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jared Morrison, Supervisor District 1
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Bob Morrow, Steve Gaines, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

This the 15th Day of December, 2017



A handwritten signature in blue ink, appearing to read "Daniel Cross".

**DANIEL CROSS, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS**

A handwritten signature in blue ink, appearing to read "Larry Swales".

LARRY SWALES, CLERK OF THE BOARD